



### **Researching for an internship or job**

**This is where we want you to be organized and follow a plan to find an internship or opportunity that is your next step!**

When you are doing research for an internship or job opportunity you want to look at these items below.

#### **Research**

1. Industry you want to work in
2. Companies that interest you
3. Job titles that interests you
4. Responsibilities that fit your skill set
5. Competitors of the companies that interest you.
6. Research trade journals and press releases

#### **Sites to use for the research above:**

1. For internships and jobs Indeed, Monster, Dyce, LinkedIn, Glassdoor
2. Internlocator.com for internships
3. Research on company culture use Glassdoor
  - a. **NOTE:** if the company interest you and you are not seeing a positive review, o not discount the company. Apply and get an interview and make the decision for yourself
4. If the company is publicly traded Yahoo Finance or company website investor relations
  - a. Financial status of the company is in the 10Q and !OK
  - b. Check companies 8K filings for announcements
  - c. You can see who their competitors are

**Print out the job description and make notes, print out research I.e., press releases make notes**